

NOTICE OF 2025 ANNUAL MEETING OF THE MEMBERS

Riverbrooke Homeowners Association

Dear Homeowner,

Notice is hereby given that the Annual Meeting of the Members of Riverbrooke Homeowners Association will be held as follows:

Date: **November 10, 2025**

Time: **6:30 pm**

Location: **St Columba's Church, 939 James Burgess Rd., Suwanee, GA 30024**

The purpose of the Annual Meeting is to:

1. Elect members to the Board of Directors;
2. Receive reports on the state of the Association; and
3. Conduct any other business that may properly come before the membership.

Enclosed/attached you will find:

- The meeting agenda
- A proxy form (if you are unable to attend)
- Candidate information (if applicable)
- Leasing Resolution
- Home Maintenance Resolution
- Landscape Guidelines Resolution
- Street Parking Resolution

Important: To ensure a quorum, please attend the meeting in person or submit your proxy form before the meeting date.

We appreciate your participation — your involvement helps strengthen our community and ensure good governance.

If you have any questions, please contact Southern Porch Management at 770-767-2085 or submit questions to your manager, Charles Simonds, through your homeowner portal.

Sincerely,

Charles Simonds

Community Association Manager

Southern Porch Management

On behalf of the Board of Directors of Riverbrooke Homeowners Association